



**City of Ojai**  
Community Development Department

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**ZONING CLEARANCE  
FOR FENCES, WALLS, OR SCREENING PERMIT**

Project Address: \_\_\_\_\_ PROJECT # \_\_\_\_\_

Assessor Parcel Number: \_\_\_\_\_ Zone: \_\_\_\_\_

**DESCRIPTION:** \_\_\_\_\_ Location of Fence: \_\_\_\_\_

Proposed Fence Material(s): \_\_\_\_\_ Proposed Fence Height: \_\_\_\_\_

**PROPERTY OWNER:** \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ e-mail: \_\_\_\_\_

**APPLICANT:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ e-mail: \_\_\_\_\_

**REPRESENTATIVE:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ e-mail: \_\_\_\_\_

**AFFIDAVIT:**

I declare that I am the owner / representative (indicate one) of the property involved in this application and that the information submitted herein is true and correct. I hereby declare under penalty of perjury that the information contained in this application and all attached materials are correct, true and complete. I further declare I understand that prior to determining the project hearing date; the City has 30 days to deem the application complete or incomplete. I acknowledge and agree that the City of Ojai is relying on the accuracy of this information and my representations in order to process this application and that any permits issued by the City may be rescinded if it is determined that the information and materials submitted are not true and correct. I further acknowledge that I may be liable for any costs associated with rescission of such permits, including but not limited to any litigation costs. I will be notified of the meeting date(s) set for the above matter and that I am to appear, either personally or by my representative, at such meetings(s).

<hr/> <b>Signature of Applicant or Property Owner</b>	<b>Date</b>
<hr/> <b>Print Name</b>	
Applicant's signature authorizes City staff to enter the property described above for the purposes of inspection	

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**Ordinance:**

Prior to completing this application, the applicant should review the Ojai Municipal Code (OMC) Title 10, Chapter 2, Article 8, subsection, OMC §10-2.805 *Fences, Walls, Hedges, and Screening*, adopted November 10, 2020 by the Ojai City Council, effective on December 10, 2020.

**Submittal Requirements:**

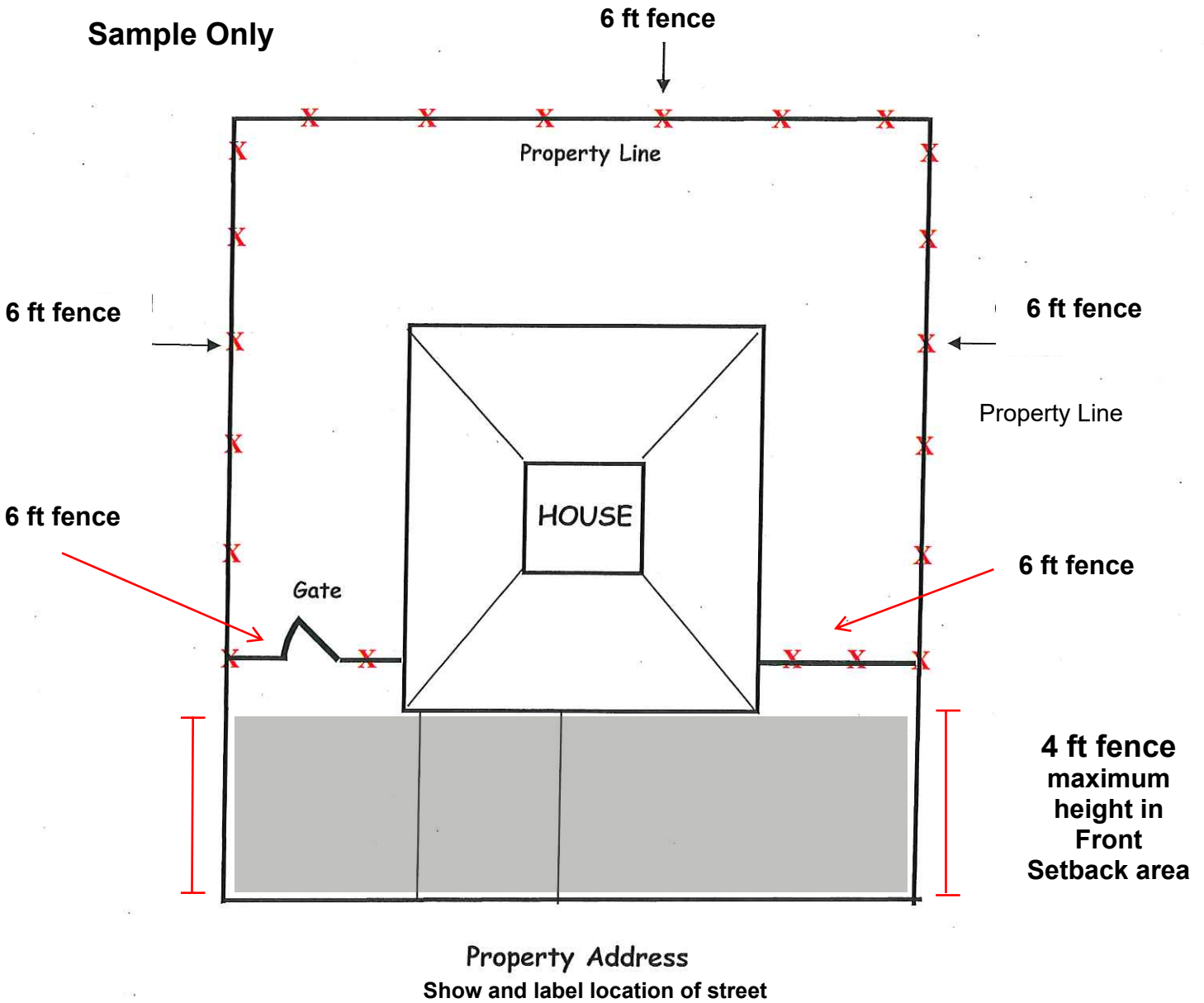
- Completed Application Form signed by applicant or property owner.
- Filing Fee - \$50
- Site Plan
  - Illustrate location of the proposed or replacement fencing. The site plan does not have to be professionally drawn, but it should include the footprint of any structures on the property, labeled as existing (E) and proposed (P), north arrow, property lines, driveways, etc. It should include enough information to determine the location of the fencing in relation to the structures, to evaluate. Show all fencing and label as existing (E) and proposed (P).
- Elevations - showing the proposed height of proposed fencing.
- Materials - showing the proposed type of fencing
- Photographs of fencing (optional)
- Tree Permit Application, if applicable

Note: Planning Staff may further require information in addition to these items should it be deemed necessary or appropriate in order to evaluate the application.

# RESIDENTIAL FENCE SITE PLAN

**SITE PLAN SHALL INCLUDE:**

1. Lot showing the existing primary residential building and all other existing accessory buildings. include north arrow, property lines, driveways, etc.
2. Property address and/or name of adjacent street
3. Show the proposed fence with X-X-X-; Show all fencing and label as existing (E) and proposed (P)
  - Label the height and fence material type.
  - Provide fence detail if you are using masonry columns or a combination of two materials;
4. Show all trees, including dripline of protected trees such as oak and sycamore trees.



The front setback for fences, walls, hedges, and screening shall be measured at right angles from the nearest point on the front property line of the parcel (or edge of access easement on a private street) to the nearest point of the wall of the primary structure.