



**CITY OF OJAI  
TREE PERMIT**

**Department of Public Works**

408 S. Signal Street, Ojai, CA 93023

Phone: (805) 646-5581 EXT. 204 email: [pwpermits@ojai.ca.gov](mailto:pwpermits@ojai.ca.gov)

**TREE INFORMATION**

Address/Location: \_\_\_\_\_

Tree Description (Type/Species): \_\_\_\_\_

Diameter of Tree: \_\_\_\_\_

**TREE PERMIT REQUIREMENTS**

- Completed Application Form (Please fill out this sheet, do not leave fields blank)
- Arborist Report from ISA certified arborist
- Photographs of the tree(s) in question
- Nesting Season – (Feb 1 – Aug 31), tree removal should be timed to avoid nesting season
- Mitigation Plan (if appropriate) – attach plan.

**PROPOSED ACTION** (State the Contractor Performing the Work Next to the Action)

- Removal/Destruction/Relocation of a Tree: \_\_\_\_\_
- Trimming/Pruning (Specify Diameter of Branches): \_\_\_\_\_
- Work in Drip Line: \_\_\_\_\_
- Routine Maintenance: \_\_\_\_\_
- Other: \_\_\_\_\_

Estimated Work Start and End Date: \_\_\_\_\_

**APPLICANT INFORMATION**

APPLICANT	
NAME	
ADDRESS	
PHONE NUMBER	
EMAIL	

**ARBORIST INFORMATION**

NAME	
ADDRESS	
PHONE NUMBER	
EMAIL	
LICENSE #	

**ACKNOWLEDGEMENT:** I understand that any permit that may be granted as a result of this request may be revoked by the City at any time. In consideration for issuance of this permit, I agree, and by use hereof, my agents, employees, contractors, agree to be bound by all of the provisions of Title 4, Chapter 11, of the Ojai Municipal Code, the Standard Conditions attached to this permit, and any special conditions hereon and attached hereto. I further agree to hold the City harmless (Sec. 7-1.105) from any claims, defense and legal costs, judgments for damages, or other relief against the city as a result of acts, or omissions, by me or my representatives, in the performance of any activities permitted hereunder, whether the condition giving rise to the claim or judgment was created in whole, or in part, by me or my representatives. Any inspection by the City shall in no way relieve the permittee from responsibility for the work. Applicant and Contractor are responsible with all compliance with all permit requirements, standard conditions, special conditions, and any other applicable requirements.

\_\_\_\_\_  
Signature of Permittee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title (Print)

\_\_\_\_\_  
Public Works Director

\_\_\_\_\_  
Date