

## 2022 Local Agency Biennial Notice

Name of Agency: City of Ojai  
Mailing Address: 401 S. Ventura St. Ojai, CA 93023  
Contact Person: Gail Davis, Deputy City Clerk Phone No. (805) 646-5581 x120  
Email: Cityclerk@ojai.ca.gov Alternate Email: gail.davis@ojai.ca.gov

**Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.**

This agency has reviewed its conflict of interest code and has determined that *(check one BOX)*:

**An amendment is required. The following amendments are necessary:**

*(Check all that apply.)*


- Include new positions
- Revise disclosure categories
- Revise the titles of existing positions
- Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- Other *(describe)* \_\_\_\_\_

**The code is currently under review by the code reviewing body.**

**No amendment is required.** (If your code is over five years old, amendments may be necessary.)

### Verification (to be completed if no amendment is required)

*This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.*

  
\_\_\_\_\_  
Signature of Chief Executive Officer

7/14/22  
\_\_\_\_\_  
Date

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 3, 2022**, or by the date specified by your agency, if earlier, to:

City of Ojai  
Attn: City Clerk  
401 S. Ventura St.  
Ojai, CA 9302

**PLEASE DO NOT RETURN THIS FORM TO THE FPPC.**

**CITY OF OJAI  
RESOLUTION NO. 22-52**

**A RESOLUTION OF THE CITY COUNCIL OF  
THE CITY OF OJAI AMENDING AND  
RESTATING ITS CONFLICT OF INTEREST  
CODE, APPROVING THE 2022 LOCAL  
BIENNIAL NOTICE AND AUTHORIZING THE  
CITY MANAGER TO SIGN THE NOTICE**

**WHEREAS**, one of the purposes of the Political Reform Act of 1974, as codified in Government Code Section 87100 *et seq.* (the “Act”), is to require that local governments serve the needs and respond to the wishes of all citizens equally, without regard to their wealth; and

**WHEREAS**, another purpose of the Act is to assure that public officials and employees perform their duties in an impartial manner free from bias caused by their own financial interests or the financial interests of those who have supported them; and

**WHEREAS**, Government Code Section 87302 requires the City to adopt and promulgate a Conflict of Interest Code (the “Code”) to implement the purposes of the Act with respect to certain designated employees and consultants of the City; and

**WHEREAS**, the Code must contain an enumeration of the positions within the City which involve the making or the participating in making of decisions which may be foreseeable and have a material effect on any financial interest; and

**WHEREAS**, the Code must contain a requirement that certain designated employees and consultants file at a specified time statements of economic interests disclosing reportable investments, interests in real property and income; and

**WHEREAS**, the Code must contain specific provisions setting forth any circumstances under which specified designated employees and consultants must disqualify themselves from making, participating in the making or using their official position to influence the making of any decision when the designated employee or consultant has a financial interest wherein it is reasonably foreseeable may be affected materially by the decision; and

**WHEREAS**, the positions designated in the Code as required to file statements of economic interests are in addition to those positions listed in Government Code section 87200, which are statutorily required to file statements of economic interest under Government Code sections 87201, *et seq.*; and

**WHEREAS**, the City did adopt a Conflict of Interest Code on September 28, 1976; and the City amended said Conflict of Interest Code in January of 1998, October of 2000, July 2004 December 2006, September 10, 2013, September 27 2016, September

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11, 2018, and most recently on May 6, 2020, as required by Government Code Section 87306; and

**WHEREAS**, the City has determined that additional amendments should be made to the Code in order to delete the title of a position which has been abolished by operation of law.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Ojai, California, does hereby:

1. Approve the nonsubstantive amendments to Appendix "A" and restatement of the City of Ojai's Conflict of Interest Code originally adopted September 28, 1976, amended January 13, 1998, amended October 24, 2000, amended July 13, 2004 amended December 12, 2006, amended September 10, 2013 amended September 27 2016, amended September 11, 2018, and most recently amended on May 6, 2020.
2. Approve the 2022 Local Biennial Notice and authorize the City Manager to sign.

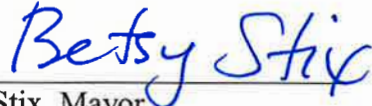
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**PASSED, APPROVED and ADOPTED** this 13<sup>th</sup> day of September, 2022 by the following vote:

AYES: Blatz, Francina, Haney, Stix, Weirick  
NOES: None  
ABSTAIN: None  
ABSENT: None

CITY OF OJAI, CALIFORNIA

By:



Betsy Stix, Mayor



Date signed

ATTEST:



Gail Davis, Deputy City Clerk

APPROVED AS TO FORM:



Matthew Summers, City Attorney

APPENDIX "A"  
COVERED POSITIONS

1. City Clerk	1, 2, 3
2. Finance Director	1, 2, 3
3. Community Development <del>Manager</del> <u>Director</u>	1, 2, 3
4. Public Works Director/City Engineer	1, 2, 3
5. Assistant City Manager	1, 2, 3
6. Building Official/Code Enforcement Official	1, 2, 3
7. Recreation Manager	1, 2, 3
8. Arts Commissioners	1, 2, 3
9. Historic Preservation Commissioners	1, 2, 3
10. Parks and Recreation Commissioners	1, 2, 3
11. Building Appeals Board Members	1, 2, 3
12. Fiscal Policy Budget Committee Public Member	1, 2, 3
13. Consultants <sup>1</sup>	
14. Deputy City Clerk	1, 2, 3

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<sup>1</sup> The disclosure, if any, required of a consultant will be determined on a case-by-case basis by the executive officer of the City or his or her designee. The determination of whether a particular consultant has or will have disclosure requirements is to be made in writing. The determination should include a description of the consultant's duties and, based upon that description, a statement of the extent, if any, of the public disclosure requirements. Each writing or the combined writing is a public record and is to be retained for public inspection either in the same and manner and location as this Conflict of Interest Code or, with appropriate documentation at the location where the conflict of Interest Code is maintained, cross-referencing to the consultant determinations(s).

APPENDIX "B"

DISCLOSURE CATEGORIES

*All Covered Positions*

*Full disclosure*

1. All sources of income;
2. Interests in real property; and
3. Investments and business positions in business entities.